

INFORMATION TECHNOLOGY SCHEDULE PRICELIST



Copy: Final

Submitted to: **General Services Administration**

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AUTHORIZED
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES

SYAPPS LLC

SyApps has provided consulting services in the Information Technology (IT) and Professional services area since 2003. SyApps offers a range of expertise aimed at helping customers re-engineer and re-invent their business to compete successfully in an ever-changing marketplace. Primary service lines include:

- Enterprise Transformation Strategy
- Business Process & Compliance Re-Engineering
- Data And Business Intelligence Solutions
- Package Solutions & Custom Software Development Support
- Tools & Infrastructure Support
- Project & Portfolio Management Consulting

The following is an abridged list of specific services provided to commercial and federal clients under the SIN.

- EVM/Program Management support
- Oversight, planning and technical support of large Data Center migration
- Siebel Package implementation
- Enterprise Architecture Support
- Remedy package implementation including ITSM, CMDB
- Custom Application Development and Support (Java)
- Web Development (ColdFusion/Java)
- Infrastructure Management
- PeopleSoft Portal support and HRMS support
- Strategy and Project Management
- Application Architecture and Infrastructure Architecture
- Application Development (.Net and Java)
- Billing (SingleView) and Financial Systems (Oracle) Integration
- Infrastructure Support
- Voice and Data Usage Mediation (FusionWorks) integration
- Large file manipulation (C, C++, Unix Shell scripting, TCL, Perl)
- Large volume database performance tuning (Oracle)
- Billing Integration (Amdocs Ensemble, Arbor/BP, Convergys)
- EBMDR Pilot concept development
- E- Billing assessment
- Database support for the CDW group
- MBS Business Analyst

Special Item No. 132-51 Information Technology Professional Services

SPECIAL ITEM NUMBER 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

FPDS Code D301 IT Facility Operation and Maintenance
FPDS Code D302 IT Systems Development Services
FPDS Code D306 IT Systems Analysis Services
FPDS Code D307 Automated Information Systems Design and Integration Services
FPDS Code D308 Programming Services
FPDS Code D310 IT Backup and Security Services
FPDS Code D311 IT Data Conversion Services
FPDS Code D313 Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services

FPDS Code D316 IT Network Management Services
FPDS Code D317 Creation/Retrieval of IT Related Automated News Services, Data Services, or
Other Information Services (All other information services belong under Schedule 76)
FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

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Contract Number: GS-35F-0151Y

Period Covered by Contract: 01/24/2012 through 01/24/2022

General Services Administration
Federal Acquisition Service

Pricelist current through Modification #_____, dated _____.

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsaadvantage.gov>).

INFORMATION FOR ORDERING ACTIVITIES

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.gsa.gov/fas) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

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Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

(703) - 234 - 7800

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

Block 9: G. Order/Modification Under Federal Schedule Contract

Block 16: Data Universal Numbering System (DUNS) Number: 143481351

Block 30: Type of Contractor: B

- A. Small Disadvantaged Business
- B. Other Small Business
- C. Large Business
- G. Other Nonprofit Organization
- L. Foreign Contractor

Block 31: Woman-Owned Small Business - No

Block 37: Contractor's Taxpayer Identification Number (TIN): 61-1458136

Block 40: Veteran Owned Small Business (VOSB): No

4a. CAGE Code: 4YCD9

4b. Contractor has registered with the Central Contractor Registration Database.

5. FOB DESTINATION

6. DELIVERY SCHEDULE

a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
<u>132-51</u>	<u>TBD</u> Days

b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

c. i. SIN 132-54 and SIN 132-55, ACCELERATED SERVICE DELIVERY (7 calendar days or less): the time required for COMSATCOM services to be available after order award. Under Accelerated Service Task Orders, service acceptance testing, unless otherwise required by the satellite provider or host nation, shall be deferred until Ordering Activity operations permit.

ii. SIN 132-54 and SIN 132-55, TIME-CRITICAL DELIVERY (4 hours or less): the time required for COMSATCOM services to be available after order award. Under Time-Critical Task Orders, service acceptance testing unless otherwise required by the satellite provider or host nation shall be deferred until Ordering Activity operations permit. Time-Critical Delivery shall be predicated on the availability of COMSATCOM transponded capacity (contracted bandwidth and power, pre-arranged Host Nation Agreements, frequency clearance) or COMSATCOM subscription services (bandwidth, terminals, network resources, etc.).

iii. For SIN 132-54 and SIN 132-55, EXTENDED SERVICE DELIVERY TIMES: the time required under extenuating circumstances for COMSATCOM services to be available after order award. Such extenuating circumstances may include extended time required for host nation agreements or landing rights, or other time intensive service delivery requirements as defined in the individual requirement. Any such extended delivery times will be negotiated between the Ordering Activity and Contractor.

7. **DISCOUNTS:** Prices shown are NET Prices; Basic Discounts have been deducted.
- a. Prompt Payment: ___% - ___ days from receipt of invoice or date of acceptance, whichever is later.
 - b. Quantity: None
 - c. Dollar Volume: Orders greater than \$10 million – 2% discount
 - d. Other Special Discounts (i.e. Government Education Discounts, etc.)

8. **TRADE AGREEMENTS ACT OF 1979, as amended:**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. **STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:**

10. **Small Requirements:** The minimum dollar of orders to be issued is \$5,000.

11. **MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)**

- a. The Maximum Order for the following Special Item Numbers (SINs) is \$500,000:
 - Special Item Number 132-3 - Leasing of Product
 - Special Item Number 132-4 – Daily / Short Term Rental
 - Special Item Number 132-8 - Purchase of Equipment
 - Special Item Number 132-9 - Purchase of Used or Refurbished Equipment
 - Special Item Number 132-12 - Equipment Maintenance
 - Special Item Number 132-32 - Term Software Licenses
 - Special Item Number 132-33 - Perpetual Software Licenses
 - Special Item Number 132-34 - Maintenance of Software as a Service
 - Special Item Number 132-51 - Information Technology Professional Services**
 - Special Item Number 132-52 - Electronic Commerce (EC) Services
 - Special Item Number 132-53 – Wireless Services
 - Special Item Number 132-54 – Commercial Satellite Communications (COMSATCOM) Transponded Capacity
 - Special Item Number 132-55 – Commercial Satellite Communications (COMSATCOM) Subscription Services
- b. The Maximum Order for the following Special Item Numbers (SINs) is \$25,000:
 - Special Item Number 132-50 - Training Courses
- c. The Maximum Order for the following Special Item Numbers (SINs) is \$1,000,000:
 - Special Item Number 132-60A-F – Access Certificates for Electronic Services (ACES) Program
 - Special Item Number 132-61 – Public Key Infrastructure (PKI) Shared Service Provider (SSP) Program
 - Special Item Number 132-62 – HSPD-12 Product and Service Components
- d. The Maximum Order for the following Special Item Numbers (SINs) is \$150,000:
 - Special Item Number 132-100 - Ancillary Supplies and/or Services

12. **ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS**

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS

REQUIREMENTS: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.gsaadvantage.gov>

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

c. The maintenance/repair service provided is the standard commercial terms and conditions for the type of products and/or services awarded.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

23. SECTION 508 COMPLIANCE.

I certify that in accordance with 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d), FAR 39.2, and the Architectural and Transportation Barriers Compliance Board Electronic and Information Technology (EIT) Accessibility Standards (36 CFR 1194) General Services Administration (GSA), that all IT hardware/ software/services are 508 compliant:

Yes X

No _____

The offeror is required to submit with its offer a designated area on its website that outlines the Voluntary Product Accessibility Template (VPAT) or equivalent qualification, which ultimately becomes the Government Product Accessibility Template (GPAT). Section 508 compliance information on the supplies and services in this contract are available at the following website address (URL): www.syapps.com

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS -COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I - OCT 2008) (DEVIATION I - FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data - General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

(1) The offeror;

- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

Title: Senior Level Consultant

Functional Duties/Responsibilities:

- Serve as the contractor's subject matter professional on a specialized area of technology or business.
- The consultant will be responsible for the operations and execution of a project by owning responsibility for delivery.
- Work directly with the end Client and the project team to address client challenges.
- Propose options for consideration of technology to support client needs.
- The individual shall be the go to person to solve project related issues/challenges.

Minimum Education Level: Bachelor's Degree in the subject area

Required/Supplemental Certifications: Not Applicable

Minimum Experience Requirements:

- A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related discipline.
- This position requires a minimum of fifteen years experience, of which at least ten years must be specialized in the subject which the resource is hired for.

Substitution Methodology: 15 years in subject area = BA degree

Title: Senior EVM Specialist

Functional Duties/Responsibilities:

- Work on EVM projects and is very strong in the MS tool suite including Project Server, MS Project, MS Access (VBA), and MS Excel.
- Work on implementing EVM on a variety of very large dollar (billions) Software Development projects.
- Perform the duties of monitoring, tracking project budgets and expenditure capturing the tasks in detail.

Minimum Education Level:

- A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related discipline.
- This position requires a minimum of ten years experience, of which at least four years must be specialized.
- Specialized experience includes: project development from inception to deployment, Budgeting and monitoring, Earned Value Management, expertise in the management and control of funds and complex reporting mechanisms.

Required/Supplemental Certifications: Not Applicable

Minimum Experience Requirements: 12 years experience with 3 years on EVM

Substitution Methodology: 12 years work experience = BA degree

Title: Project Manager

Functional Duties/Responsibilities:

- Serve as the project manager for a large, complex task order and shall assist the Program Manager in working with the Government Contracting Officer (CO), the contract-level Contracting Officer's Representative (COR), the task order-level COR(s), government management personnel and customer agency representatives.
- Under the guidance of the Senior Project manager, responsible for the overall management of the specific task order(s) and insuring that the technical solutions and schedules in the task order are implemented in a timely manner.
- Perform enterprise wide horizontal integration planning and interfaces to other functional systems.

Minimum Education Level:

- A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related discipline.
- This position requires a minimum of twelve years experience, of which at least nine years must be specialized.
- Specialized experience includes: project development from inception to deployment, expertise in the management and control of funds and resources using complex reporting mechanisms, demonstrated capability in managing multi-task contracts and/or subcontracts of various types and complexity.

Required/Supplemental Certifications: None / PMI Certification preferred

Minimum Experience Requirements: 5 years project management experience

Substitution Methodology: 10 years in project management = BA degree

Title: Project Manager II

Functional Duties/Responsibilities:

- Direct all financial management and administrative activities, such as budgeting, manpower and resource planning and financial reporting.
- Perform complex evaluations of existing procedures, processes, techniques, models, and/or systems related to management problems or contractual issues, which would require a report and recommend solutions.
- Develop work breakdown structures; prepare charts, tables, graphs, and diagrams to assist in analyzing problems.
- Provide daily supervision and direction to staff.

Minimum Education Level: Bachelor's Degree

Required/Supplemental Certifications: Not applicable

Minimum Experience Requirements: 9 years of PM experience

Substitution Methodology: 7 Years experience = BA Degree

Title: Project Manager I

Functional Duties/Responsibilities:

- Direct all financial management and administrative activities, such as budgeting, manpower and resource planning and financial reporting.
- Perform complex evaluations of existing procedures, processes, techniques, models, and/or systems related to management problems or contractual issues, which would require a report and recommend solutions.
- Develop work breakdown structures; prepare charts, tables, graphs, and diagrams to assist in analyzing problems.
- Provide daily supervision and direction to staff.

Minimum Education Level: Bachelor's Degree

Required/Supplemental Certifications: Not applicable

Minimum Experience Requirements: 7 years of PMO support experience

Substitution Methodology: 5 Years experience = BA Degree

Title: Principal Systems Architect

Functional Duties/Responsibilities:

- Establish system information requirements using analysis of the information engineer(s) in the development of enterprise-wide or large-scale information systems.
- Design architecture to include the software, hardware, and communications to support the total requirements as well as provide for present and future cross-functional requirements and interfaces.
- Ensure these systems are compatible and in compliance with the standards for open systems architectures, the Open Systems Interconnection (OSI) and International Standards Organization (ISO) reference models, and profiles of standards - such as Institute of Electrical and Electronic Engineers (IEEE) Open Systems Environment (OSE) reference model - as they apply to the implementation and specification of Information Management (IM) solution of the application platform, across the application program interface (API), and the external environment/software application.
- Ensure that the common operating environment is TAFIM compliant.
- Evaluate analytically and systematically problems of workflows, organization, and planning and develops appropriate corrective action.
- Provide daily supervision and direction to staff.

Minimum Education Level:

- A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related discipline.
- This position requires a minimum of twelve years experience, of which at least seven years must be specialized.
- Specialized experience includes: system architecture, knowledge and experience on various technologies and standards.

Required/Supplemental Certifications: Not applicable

Minimum Experience Requirements: Twelve years experience in systems Architecture

Substitution Methodology: 12 Years experience = BA Degree

Title: Systems Architect

Functional Duties/Responsibilities:

- Establish system information requirements using analysis of the information engineer(s) in the development

- of enterprise-wide or large-scale information systems.
- Design architecture to include the software, hardware, and communications to support the total requirements as well as provide for present and future cross-functional requirements and interfaces.
- Ensure these systems are compatible and in compliance with the standards for open systems architectures, the Open Systems Interconnection (OSI) and International Standards Organization (ISO) reference models, and profiles of standards - such as Institute of Electrical and Electronic Engineers (IEEE) Open Systems Environment (OSE) reference model - as they apply to the implementation and specification of Information Management (IM) solution of the application platform, across the application program interface (API), and the external environment/software application.
- Ensure that the common operating environment is TAFIM compliant.
- Evaluate analytically and systematically problems of workflows, organization, and planning and develops appropriate corrective action.
- Provides daily supervision and direction to staff.

Minimum Education Level:

- A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related discipline.
- This position requires a minimum of ten years experience, of which at least seven years must be specialized.
- Specialized experience includes: system architecture, knowledge and experience on various technologies and standards.

Required/Supplemental Certifications: Not applicable

Minimum Experience Requirements: Eight years experience in systems Architecture

Substitution Methodology: 10 Years experience = BA Degree

Title: Technical Architect

Functional Duties/Responsibilities:

- Establish system, network and infrastructure information requirements using analysis of the information engineer(s) in the development of enterprise-wide or large-scale information systems.
- Design technical architecture to include the software, hardware, and communications to support the total requirements as well as provide for present and future cross-functional requirements and interfaces.
- Ensure these systems are compatible and in compliance with the standards for open systems architectures, the Open Systems Interconnection (OSI) and International Standards Organization (ISO) reference models, and profiles of standards - such as Institute of Electrical and Electronic Engineers (IEEE) Open Systems Environment (OSE) reference model - as they apply to the implementation and specification of Information Management (IM) solution of the application platform, across the application program interface (API), and the external environment/software application.
- Ensure that the common operating environment is TAFIM compliant.
- Evaluate analytically and systematically problems of workflows, organization, and planning and develops appropriate corrective action.
- Provides daily supervision and direction to staff.

Minimum Education Level:

- A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related discipline.
- This position requires a minimum of ten years experience, of which at least seven years must be specialized.
- Specialized experience includes: system architecture, knowledge and experience on various technologies and standards.

Required/Supplemental Certifications: Not applicable

Minimum Experience Requirements: Seven years experience in systems Architecture

Substitution Methodology: 5 Years experience = BA Degree

Title: Senior Systems Engineer

Functional Duties/Responsibilities:

- Provide identification/fixing of problems within existing software, design/implementation of new systems and enhancement of existing applications.
- Participate in analysis, design and new construction of next generation IT applications.
- Responsible for understanding the needs of the customers and the realities of commercially available IT products, and creating requirements that will allow implementation by the development team and COTS products.
- Experience as a systems engineer and a software developer on one or more OSS (Operational Software Systems) is preferred.
- Must have solid technical background with a focus on software and systems. General knowledge of telecommunications (ex. - TCP/IP, OIS/CMIP/X25), computer languages (ex. - C++, SQL, V/Basic), operating systems (ex. - Windows, NT, UNIX), database/DBMS (ex. - Oracle, Access, Sybase) and applications (ex. - Tivoli, Peoplesoft, etc.) is required.
- General knowledge of how customers use IT solutions. Familiarity with SEI/CMM and/or ISO 9001 environments desirable.

Minimum Education Level:

- A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related discipline.
- This position requires a minimum of seven years experience, with at least five years must be on Software Systems Engineering and analysis

Required/Supplemental Certifications: Not Applicable

Minimum Experience Requirements: 10 years of experience with 5 years Software Systems Engineering experience

Substitution Methodology: 10 Years experience = BA Degree

Title: Senior Application Engineer

Functional Duties/Responsibilities:

- Analyzes and studies complex system requirements.
- Designs software tools and subsystems to support software reuse and domain analyses and manages their implementation.
- Manages software development and support using formal specifications, data flow diagrams, other accepted design techniques and Computer Aided Software Engineering (CASE) tools.
- Estimates software development costs and schedule. Reviews' existing programs and assists in making refinements, reducing operating time, and improving current techniques.
- Supervises software configuration management.

Minimum Education Level:

- A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related discipline.
- This position requires a minimum of ten years experience, with at least five years must be on Application Engineering and analysis

Required/Supplemental Certifications: Not applicable

Minimum Experience Requirements: 10 years experience with 5 years of Application Engineering

Substitution Methodology: 10 Years experience = BA Degree

Title: Developer III Specialized

Functional Duties/Responsibilities:

- Developer III Specialized performs high complexity (i.e. system level applications) analysis, design, development and unit testing of software applications from user requirements and design documents.
- The candidate also resolves defects encountered during various testing cycles.
Developer must have advanced knowledge of JAVA/J2EE technologies and experience in working with an ORACLE database.
- Developer will participate in analysis, design, development and unit testing of software applications from user requirements and design documents.
- The candidate will also help resolve defects encountered during various testing cycles.
- Candidate must have excellent communication skills as they will be required to interact with business users and other technical professionals.
- Work with a project team of 3-5 members.

Minimum Education Level:

- A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related discipline with a master's degree.
- Experience with a combination of the following skillsets or tools such as Java, J2EE, Autosys, SAS, Oracle/SQL, Weblogic, Oracle, Struts, Ant, Eclipse, Ab Initio and Unix Shell Script

Required/Supplemental Certifications: Not Applicable

Minimum Experience Requirements: 10 years of experience as a developer

Substitution Methodology: 10 Years experience = BA Degree

Title: Developer III Senior

Functional Duties/Responsibilities:

- Developer III Senior performs high complexity (i.e. system level applications) analysis, design, development and unit testing of software applications from user requirements and design documents.
- The candidate also resolves defects encountered during various testing cycles.
Developer must have advanced knowledge of JAVA/J2EE technologies and experience in working with an ORACLE database.
- Developer will participate in analysis, design, development and unit testing of software applications from user requirements and design documents.
- The candidate will also help resolve defects encountered during various testing cycles.
- Candidate must have excellent communication skills as they will be required to interact with business users and other technical professionals.
- Work with a project team of 3-5 members.

Minimum Education Level:

- A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related discipline.
- Experience with a combination of the following skillsets or tools such as Java, J2EE, Autosys, SAS, Oracle/SQL, Weblogic, Oracle, Struts, Ant, Eclipse, Ab Initio and Unix Shell Script

Required/Supplemental Certifications: Not Applicable

Minimum Experience Requirements: 8 years of experience as a developer

Substitution Methodology: 8 Years experience = BA Degree

Title: Developer III Mid Level

Functional Duties/Responsibilities:

- Developer III Mid level performs high complexity (i.e. system level applications) analysis, design, development and unit testing of software applications from user requirements and design documents.
- The candidate also resolves defects encountered during various testing cycles. Developer must have advanced knowledge of JAVA/J2EE technologies and experience in working with an ORACLE database.
- Developer will participate in analysis, design, development and unit testing of software applications from user requirements and design documents.
- The candidate will also help resolve defects encountered during various testing cycles.
- Candidate must have excellent communication skills as they will be required to interact with business users and other technical professionals.
- Work with a project team of 3-5 members.

Minimum Education Level:

- A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related discipline.
- Experience with a combination of the following skillsets or tools such as Java, J2EE, Autosys, SAS, Oracle/SQL, Weblogic, Oracle, Struts, Ant, Eclipse, Ab Initio and Unix Shell Script

Required/Supplemental Certifications: Not Applicable

Minimum Experience Requirements: 6 years of experience as a developer

Substitution Methodology: 6 Years experience = BA Degree

Title: System Administrator

Functional Duties/Responsibilities:

- Manages the development of data base projects.
- Plans and budgets staff and data base resources.
- When necessary, reallocates resources to maximize benefits.
- Prepares and delivers presentations on data base management systems (DBMS) concepts.
- Provides daily supervision and direction to support staff.

Minimum Education Level:

- A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related discipline.
- This position requires a minimum of ten years experience, with at least seven years must be on Database Management and analysis

Required/Supplemental Certifications: Not Applicable

Minimum Experience Requirements: 12 years of experience with 7 years Database Management experience

Substitution Methodology: 10 Years experience = BA Degree

Title: Database Administrator II

Functional Duties/Responsibilities:

- Provides highly technical expertise in the use of DBMS.
- Evaluates and recommends available DBMS products to support validated user requirements.
- Defines file organization, indexing methods, and security procedures for specific user applications.
- Supervises and manages the daily activities of configuration and operation of business systems which may be mainframe, mini, or client/server based. Optimizes system operation and resource utilization, and performs system capacity analysis and planning.
- Provides assistance to users in accessing and using business systems.

Minimum Education Level:

- A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related discipline.
- This position requires a minimum of seven years experience, with at least five years must be on Database Management and analysis

Required/Supplemental Certifications: Not Applicable

Minimum Experience Requirements: 10 years of experience with 5 years Database Management experience

Substitution Methodology: 10 Years experience = BA Degree

Title: Database Management Specialist

Functional Duties/Responsibilities:

- Provides highly technical expertise in the use of DBMS.
- Evaluates and recommends available DBMS products to support validated user requirements.
- Defines file organization, indexing methods, and security procedures for specific user applications.
- Supervises and manages the daily activities of configuration and operation of business systems which may be mainframe, mini, or client/server based. Optimizes system operation and resource utilization, and performs system capacity analysis and planning.
- Provides assistance to users in accessing and using business systems.

Minimum Education Level:

- A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related discipline.
- This position requires a minimum of seven years experience, with at least five years must be on Database Management and analysis

Required/Supplemental Certifications: Not Applicable

Minimum Experience Requirements: 8 years of experience with 3 years Database Management experience

Substitution Methodology: 8 Years experience = BA Degree

Title: Business Analyst

Functional Duties/Responsibilities:

- Analyze user needs to determine functional and cross-functional requirements.
- Performs functional allocation to identify required tasks and their interrelationships.
- Identifies resources required for each task.
- Provides daily supervision and direction to support staff.

Minimum Education Level: Bachelor's Degree

Required/Supplemental Certifications: Not applicable

Minimum Experience Requirements: 7 -10 years of business analysis experience

Substitution Methodology: 7 Years experience = BA Degree

Title: Sr. Data Analytics/Reporting Consultant

Functional Duties/Responsibilities:

- Applies as appropriate, activity and data modeling, transaction flow analysis, internal control and risk analysis and modern business methods and performance measurement techniques using data analysis and reporting.
- Assist in establishing standards for information systems procedures.

- Constructs sound, logical business improvement opportunities consistent with corporate Information Management guiding principles, cost savings, and open system architecture objectives.
- Provides daily supervision and direction to staff.

Minimum Education Level:

- A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related discipline.
- This position requires a minimum of twelve years experience, of which at least five years must be specialized in data and reporting.
- Specialized experience includes: Information assurance, data flow and validation, knowledge and experience on various technologies and data standards.

Required/Supplemental Certifications: Not applicable

Minimum Experience Requirements: Twelve years in data analysis

Substitution Methodology: 10 Years experience = BA Degree

Title: Data Warehouse Architect

Functional Duties/Responsibilities:

- Applies business process improvement practices to re-engineer methodologies/principles and business process modernization projects. Applies, as appropriate, activity and data modeling, transaction flow analysis, internal control and risk analysis and modern business methods and performance measurement techniques.
- Assist in establishing standards for information systems procedures.
- Develops and applies organization-wide information models for use in designing and building integrated, shared software and database management systems.
- Constructs sound, logical business improvement opportunities consistent with corporate Information Management guiding principles, cost savings, and open system architecture objectives.
- Provides daily supervision and direction to staff.

Minimum Education Level:

- A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related discipline.
- This position requires a minimum of ten years experience, of which at least five years must be specialized.
- Specialized experience includes: Information assurance, data flow and validation, knowledge and experience on various technologies and data standards.

Required/Supplemental Certifications: Not applicable

Minimum Experience Requirements: Ten years in data analysis

Substitution Methodology: 8 Years experience = BA Degree

Title: Data Quality Analyst

Functional Duties/Responsibilities:

- Provides technical and administrative direction for personnel performing software development tasks, including the review of work products for correctness, adherence to the design concept and to user standards, review of program documentation to assure government standards/requirements are adhered to, and for progress in accordance with schedules.
- Coordinates with the Project Manager and/or Quality Assurance Manager to ensure problem solution and user satisfaction.
- Make recommendations, if needed, for approval of major systems installations.
- Prepares milestone status reports and deliveries/presentations on the system concept to colleagues,

subordinates, and end user representatives.

Minimum Education Level: Bachelor's degree

Required/Supplemental Certifications: Not applicable

Minimum Experience Requirements: 10 years work experience with 5 years in quality assurance

Substitution Methodology: 8 Years QA experience = BA Degree

Title: QA Testing Analyst II

Functional Duties/Responsibilities:

- Test software or applications to ensure problem solution and user satisfaction.
- Make recommendations, if needed, for approval of major systems installations.
- Prepares milestone status reports and deliveries/presentations on the system concept to colleagues, subordinates, and end user representatives.

Minimum Education Level: Bachelor's degree

Required/Supplemental Certifications: Not applicable

Minimum Experience Requirements: 5 years work experience with 3 years in testing

Substitution Methodology: 5 Years QA experience = BA Degree

Title: Test Engineer

Functional Duties/Responsibilities:

- Test software or applications to ensure problem solution and user satisfaction.
- Make recommendations, if needed, for approval of major systems installations.
- Prepares milestone status reports and deliveries/presentations on the system concept to colleagues, subordinates, and end user representatives.

Minimum Education Level: Bachelor's degree

Required/Supplemental Certifications: Not applicable

Minimum Experience Requirements: 5 years work experience with 3 years in testing

Substitution Methodology: 5 Years QA experience = BA Degree

Title: Analyst - Production Support

Functional Duties/Responsibilities:

- Serves as the production support analyst.
- Support a team providing 24x7 Production support & monitoring. Troubleshoot production issues.
- Support Client calls for addressing critical issues, monitor job scheduling and trouble shoot issues pertaining to production problems.
- Work closely with SAs, DBAs, Various Infrastructure team etc.
- Manage SLA compliance Management & Incident monitoring and Tracking

Minimum Education Level:

- A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related discipline.
- This position requires a minimum of seven years experience, of which at least five years must be specialized.
- Specialized experience includes: production monitoring, reporting mechanisms, demonstrated capability in managing multi-task contracts and/or subcontracts of various types and complexity.

Required/Supplemental Certifications: Not Applicable

Minimum Experience Requirements: 5 years production support experience

Substitution Methodology: 5 years work experience = BA degree

Title: IT Support Specialist II

Functional Duties/Responsibilities:

- Serves as the Helpdesk support analyst.
- Support Client calls for addressing critical issues, monitor job scheduling and trouble shoot issues pertaining to production problems. Work closely with SAs, DBAs, Various Infrastructure team etc.
- Manage SLA compliance Management & Incident monitoring and Tracking

Minimum Education Level:

- A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related discipline.
- This position requires a minimum of seven years experience, of which at least five years must be specialized.
- Specialized experience includes: production monitoring, reporting and escalation of issues.

Required/Supplemental Certifications: Not Applicable

Minimum Experience Requirements: 5 years help desk support experience

Substitution Methodology: 5 years work experience = BA degree

b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

Labor Category	GSA Price with IFF
Senior Level Consultant	\$299.42
Senior EVM Specialist	\$172.01
Project Manager	\$124.12
Project Manager II	\$100.68
Project Manager I	\$77.32
Principal Systems Architect	\$142.69
Systems Architect	\$126.37
Technical Architect	\$117.28
Senior Systems Engineer	\$108.48
Senior Applications Engineer	\$97.05
Developer III Specialized	\$94.80
Developer III Senior	\$92.85
Developer III Mid Level	\$87.96
System Administrator	\$125.63
Database Administrator II	\$98.59
Database Management Specialist	\$89.43
Business Analyst	\$90.58
Sr. Data Analytics/Reporting Consultant	\$121.25
Data Warehouse Architect	\$92.85
Data Quality Analyst	\$95.34
QA Testing Analyst II	\$85.81
Test Engineer	\$83.07
Analyst - Production Support	\$84.05
IT Support Specialist II	\$68.12

**USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS**

PREAMBLE

(Name of Company) provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact **Bala Sundar**, bala.sundar@svapps.com, 703-234-5497 or **Shankar Iyer**, Shankar.Iyer@svapps.com, 703-234-5307

**BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE**

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

Date

Date

BPA NUMBER _____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);

- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.